



## DOWNEND & BROMLEY HEATH PARISH COUNCIL

Mrs Angela Hocking, Clerk to the Council,  
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Following government recommendations regarding COVID-19, you are hereby summoned to attend an online meeting of Downend & Bromley Heath Parish Council to take place on:

**THURSDAY 18 MARCH 2021, 7PM**

for the purpose of transacting the business as detailed in the agenda below.

### Join Zoom Meeting

<https://zoom.us/j/92671514414?pwd=K2Y5OS84OEZveUlyTitWaGd4VC9hQT09>

Meeting ID: 926 7151 4414

Passcode: 823286

It would be helpful if members of the public could advise the Clerk in advance of the meeting that they wish to address the Parish Council. Contact email [clerk@dbhparishcouncil.co.uk](mailto:clerk@dbhparishcouncil.co.uk)

All members of the press and public wishing to join the meeting should join and remain on 'mute'. During 'Items from the Public', item 190.4, members of the public should raise their hands/identify themselves, at which point they will be invited by the Chairman to speak.

*A J Hocking*

Mrs Angela Hocking  
Clerk to the Council

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*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions:  
Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder,  
Health & Safety and Human Rights.*

OPENING			
190.1	Welcome	Chair	As required
190.2	Apologies	Clerk	
190.3	Declaration of Interests under The Localism Act 2011	Chair	
PUBLIC, POLICE & PRESENTATIONS			
190.4	Items from the Public	Chair	As required
190.5	Items from the Police	Chair/Public	As required

190.6	Presentation by Rich Withey, Waste Project Co-ordinator, South Gloucestershire Council – Litter Bin Project		As required
<b>MINUTES &amp; URGENT ACTIONS</b>			
190.7	Approve Minutes of Meeting held on 18 February 2021	Chair	5 minutes
190.8	Matters Arising and ongoing issues	Clerk	10 minutes
190.9	Urgent Actions	Clerk	5 minutes
<b>REPORTS FROM COMMITTEES AND WORKING GROUPS / MATTERS FOR DISCUSSION</b>			
190.10	<b>Finance and General Purposes</b> 190.10.1 Account balances 190.10.2 Payment of accounts 190.10.3 Recommendations from Committee meeting held on 04.03.2021	Clerk	10 minutes
190.11	<b>Planning Committee</b> To note the decisions made by the Committee at meetings held on 16 February, 2 and 16 March	Chair	5 minutes
190.12	<b>Working Group Reports &amp; Proposals</b> Councillors confirm acceptance of the working groups' reports:  190.12.1 Sports Pitches Working Group:  190.12.2 Bromley Heath Pavilion Refurbishment sub-group  190.12.3 Christmas Lighting Working Group  190.12.4 Bristol East Fringe Cycling & Walking Group	Cllr Ben Burton  Cllr Sheila Ottewell Cllr Matt Pitts  Cllr Sharon Hemiman	10 minutes
190.13	<b>Review Working Group Matters and New Issues</b> 190.13.1 Councillors to decide if any matters need referring to working groups or objectives need changing  190.13.2 Councillors to consider any other matters to be added to working groups or to be monitored by the Clerk	Chair	10 minutes
190.14	<b>South Gloucestershire Council</b> Councillors to consider verbal reports from South Gloucestershire Councillors	South Gos. Councillors	5 minutes
<b>PROPOSALS</b>			
190.15	Proposal from the Sports Pitches Working Group to move forward to the Planning stage of the pavilion project	Cllr Burton / Clerk	10 minutes
190.16	Proposal to Opt to Tax the Pavilion at King George V / Badminton Road Playing Fields and appoint DCK Accounting Solutions to proceed with the application	Chair / Clerk	10 minutes
190.17	Renewal of Lease of Skateboard Park, Queensholm Drive, Downend	Clerk	5 minutes
<b>COUNCILLORS CONCERNS</b>			
190.18	Councillors to raise any other businesses or urgent concerns	Full Council	5 minutes
<b>MEETING CLOSSES</b>			

