



## DOWNEND & BROMLEY HEATH PARISH COUNCIL

Mrs Angela Hocking, Clerk to the Council,  
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You are hereby summoned to attend a meeting of Downend & Bromley Heath Parish Council at  
**Badminton Road Methodist Church,**  
**Badminton Road, Downend, Bristol BS16 6NU**  
**on Thursday 16 September 2021, 7pm**

Items from the public, if notified to the Clerk of the Council by 12 noon on Wednesday 15 September 2021 will be heard. Any resident of the Parish can address the Council (for no more than 5 minutes) on one agenda item only, make a statement or present a petition. A restriction on the time made available for these items will be at the discretion of the Chair on referral to the Council Members.

*A J Hocking*

**Mrs Angela Hocking**  
Clerk to the Council

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*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions:  
Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder,  
Health & Safety and Human Rights.*  
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**Emergency Evacuation Procedure**

**In the event of a fire alarm or other emergency, please exit the building via the nearest marked fire exit or safest evacuation route. Please meet at the designated assembly point outside the building.**

OPENING			
195.1	Welcome	Chair	As required
195.2	Apologies	Clerk	
195.3	Declaration of Interests under The Localism Act 2011	Chair	
PUBLIC, POLICE & PRESENTATIONS			
195.4	Items from the Public	Chair/Public	As required
195.5	Items from the Police	Chair/Police	As required
MINUTES & URGENT ACTIONS			

195.6	Approve Minutes of Meeting held on 15 July 2021	Chair	5 minutes
195.7	Matters Arising and ongoing issues	Clerk	5 minutes
195.8	Urgent Actions	Clerk	As required
195.9	Parish Councillor Vacancy – Downend Ward	Clerk	As required
<b>REPORTS FROM COMMITTEES AND WORKING GROUPS / MATTERS FOR DISCUSSION</b>			
195.10	<b>Finance and General Purposes</b> 195.10.1 Payment of accounts 195.10.2 Account balances 195.10.3 External Audit 2020-2021 195.10.4 Recommendations from Committee meeting held on 26 August	Clerk	10 minutes
195.11	<b>Planning Committee</b> To note the decisions made by the committee at meetings held on 20 July, 3, 17 & 31 August and 14 September	Cllr Phil Abbott	5 minutes
195.12	<b>Working Group Reports &amp; Proposals</b> Councillors confirm acceptance of any working groups' reports:  195.12.1 Sports Pitches Working Group  195.12.2 Bromley Heath Pavilion Refurbishment sub-group  195.12.3 Christmas Lighting Working Group  195.12.4 Bristol East Fringe Cycling & Walking Group	Cllr Ben Burton  Cllr Sheila Ottewell Cllr Matt Pitts  Cllr Sharon Herniman	15 minutes
195.13	<b>Review Working Group Matters and New Issues</b> 195.13.1 Councillors to decide if any matters need referring to working groups or objectives need changing  - To discuss possible formation of Climate Action Group  195.13.2 Councillors to consider any other matters to be added to working groups or to be monitored by the Clerk	Chair	10 minutes
195.14	<b>South Gloucestershire Council</b> Councillors to consider verbal reports from South Gloucestershire Councillors	South Gos. Councillors	5 minutes
<b>PROPOSALS</b>			
195.15	<b>Bromley Heath Playing Fields:</b> S106 funding – Submission of Expressions of Interest	Cllr Sheila Ottewell	
195.16	Supply of basketball unit to replace table tennis table	Clerk	
195.17	To approve the Lease renewal of the skateboard park	Clerk	
<b>COUNCILLORS CONCERNS</b>			
195.18	Councillors to raise any other businesses or urgent concerns - Remembrance Sunday - Bus Service No. 5	Full Council	5 minutes
<b>MEETING CLOSSES</b>			