



DOWNEND & BROMLEY HEATH PARISH COUNCIL

Mrs Angela Hocking, Clerk to the Council,
Parish Office, Downend Library, Buckingham Gardens, Downend, Bristol BS16 5TW
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You are hereby summoned to attend a meeting of Downend & Bromley Heath Parish Council at
Badminton Road Methodist Church,
Badminton Road, Downend, Bristol BS16 6NU
on Thursday 18 November 2021, 7pm

Items from the public, if notified to the Clerk of the Council by 12 noon on Wednesday 17 November 2021 will be heard. Any resident of the Parish can address the Council (for no more than 5 minutes) on one agenda item only, make a statement or present a petition. A restriction on the time made available for these items will be at the discretion of the Chair on referral to the Council Members.

A J Hocking

Mrs Angela Hocking
Clerk to the Council

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*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions:
Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder,
Health & Safety and Human Rights.*
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Emergency Evacuation Procedure
In the event of a fire alarm or other emergency, please exit the building via the nearest marked fire exit or safest evacuation route. Please meet at the designated assembly point outside the building.

OPENING			
197.1	Welcome	Chair	As required
197.2	Apologies	Clerk	
197.3	Declaration of Interests under The Localism Act 2011	Chair	
PUBLIC, POLICE & PRESENTATIONS			
197.4	Items from the Public	Chair/Public	As required
197.5	Items from the Police	Chair/Police	As required

MINUTES & URGENT ACTIONS			
197.6	Approve Minutes of Meeting held on 21 October 2021	Chair	5 minutes
197.7	Matters Arising and ongoing issues	Clerk	5 minutes
197.8	Urgent Actions	Clerk	As required
197.9	Parish Councillor Vacancies – Downend Ward x 2	Clerk	As required
REPORTS FROM COMMITTEES AND WORKING GROUPS / MATTERS FOR DISCUSSION			
197.10	Finance and General Purposes 197.10.1 Internal Audit 197.10.2 Payment of accounts 197.10.3 Account balances 197.10.4 Recommendations from Committee meeting held on 4 November	Clerk	10 minutes
197.11	Planning Committee To note the decisions made by the committee at meetings held on 26 October and 9 November	Cllr Phil Abbott	5 minutes
197.12	Working Group Reports & Proposals Councillors confirm acceptance of any working groups' reports: 197.12.1 Sports Pitches Working Group Inc. verbal report following Downend Round Table Fireworks event at KGV/Badminton Road Playing Fields 197.12.2 Bromley Heath Pavilion Refurbishment sub-group 197.12.3 Christmas Lighting Working Group 197.12.4 Bristol East Fringe Cycling & Walking Group	Cllr Ben Burton Cllr Sheila Ottewell Cllr Matt Pitts Cllr James Griffiths	15 minutes
197.13	Review Working Group Matters and New Issues 196.13.1 Councillors to decide if any matters need referring to working groups or objectives need changing 196.13.2 Councillors to consider any other matters to be added to working groups or to be monitored by the Clerk	Chair	10 minutes
197.14	South Gloucestershire Council Councillors to consider verbal reports from South Gloucestershire Councillors	South Gos. Councillors	5 minutes
PROPOSALS			
197.15	To accept the quotation from Downend Men in Sheds to refurbish the parish owned noticeboard at Lincombe Barn	Clerk	5 minutes
COUNCILLORS CONCERNS			
197.16	Councillors to raise any other businesses or urgent concerns	Full Council	5 minutes
MEETING CLOSSES			