



DOWNEND & BROMLEY HEATH PARISH COUNCIL

Mrs Angela Hocking, Clerk to the Council,
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You are hereby summoned to attend a meeting of Downend & Bromley Heath Parish Council at
Badminton Road Methodist Church,
Badminton Road, Downend, Bristol BS16 6NU
on Thursday 16 March 2023, 6.30pm

Items from the public, if notified to the Clerk of the Council by 12 noon on Wednesday 15 March 2023 will be heard. Any resident of the Parish can address the Council (for no more than 5 minutes) on one agenda item only, make a statement or present a petition. A restriction on the time made available for these items will be at the discretion of the Chair on referral to the Council Members.

A J Hocking

Mrs Angela Hocking
Clerk to the Council

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*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions:
Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder,
Health & Safety and Human Rights.*
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Emergency Evacuation Procedure
In the event of a fire alarm or other emergency, please exit the building via the nearest marked fire exit or safest evacuation route. Please meet at the designated assembly point outside the building.

OPENING			
211.1	Welcome	Chair	As required
211.2	Apologies	Clerk	
211.3	Declaration of Interests under The Localism Act 2011	Chair	
PUBLIC, POLICE & PRESENTATIONS			
211.4	Items from the Public	Chair/Public	As required
211.5	Items from the Police	Chair/Police	As required
MINUTES & URGENT ACTIONS			

211.6	211.6.1 Approve the Minutes of Meeting held on 16 February 2023 211.6.2 Approve the Minutes of the Extraordinary Meeting held 6 March 2023	Chair	5 minutes
211.7	Matters Arising and ongoing issues	Clerk	As required
211.8	Urgent Actions	Clerk	As required
REPORTS & PROPOSALS FROM COMMITTEES AND WORKING GROUPS / MATTERS FOR DISCUSSION			
211.9	Finance and General Purposes 211.9.1 Payment of accounts 211.9.2 Account balances 211.9.3 Recommendations from Committee meeting held on 02.03.2023: a) To accept the quotation from Hiscox Insurance Company totalling £6,299.50, being the insurance renewal for D&BH PC 2023/24. b) To note the report from the Parkinson Partnership 'VAT on sporting fees' until formal advice is received from DCK Accounting Solutions. c) To note that the lease registration of the skate park, Bromley Heath, has been delayed until 9 April 2024. d) To approve that the Parish Clerk pays all invoices due for payment up until the elections, providing a full report of payments made to the Annual Meeting in May. e) Members to consider and explore names for the new pavilion (one suggestion has been received for 'King Charles III pavilion'). f) Council to note all other matters within the Minutes from the meeting.	Clerk	10 minutes
211.10	Planning Committee To note the decisions made by the committee at meetings held on 21 February and 7 March	Cllr Phil Abbott	5 minutes
211.11	Working Group Reports & Proposals Councillors confirm acceptance of any working groups' reports: 211.11.1 Sports Pitches Working Group 211.11.2 Bromley Heath Pavilion Refurbishment sub-group 211.11.3 Christmas Lighting Working Group 211.11.4 Downend Partnership Meeting 211.11.5 Unicornfest 211.11.6 Local Nature Action Plan Working Group 211.11.7 Downend Voice	Cllr Ben Burton Cllr Sheila Ottewell Cllr Alvis West Clerk/Cllr Biggin Cllr Janet Biggin Clerk/Cllr Isabella Browne Chair	10 minutes
211.12	Review Working Group Matters and New Issues Councillors to decide if any matters need referring to working groups, future full council meetings or objectives need changing	Chair	5 minutes
211.13	South Gloucestershire Council Councillors to consider verbal reports from South Gloucestershire Councillors	South Glos. Councillors	5 minutes
COUNCILLORS CONCERNS			
211.14	Councillors to raise any urgent concerns	Full Council	5 minutes
MEETING CLOSES			