

DOWNEND & BROMLEY HEATH PARISH COUNCIL

FINANCE & GENERAL PURPOSES COMMITTEE MEETING

VENUE: Parish Council Office, Downend Library
DATE: Thursday 7 September 2023, 9.30am

A G E N D A

1. Apologies for absence
2. Requests for Dispensations
3. Confirmation of Minutes of Meeting held 3 August 2023
4. Matters Arising
5. External Audit 2022-23
6. Grant application for defibrillator
7. Christmas 2023:
 - a) Electrical quotation for lighting and maintenance
 - b) Electrical quotation for installation of Twinkly lights
 - c) Quotation for 3 x Christmas trees
8. Application for borrowing approval: Department for Levelling Up, Housing & Communities
9. Sports Pavilion Immersion and associated works
10. Proposal by the Bromley Heath Pavilion Working Group: Gates at the refurbished tennis courts and associated costs
11. Review of Risk Management and Council Governance:
 - a) Standing Orders & Financial Regulations
 - b) Public Handbook, including policies and procedures contained therein
 - c) Employee & Councillor handbook, including policies and procedures contained therein
 - d) Insurance arrangements
 - e) Internal Audit
 - f) Risk Assessment
 - g) Code of Conduct
12. Monday evening football team
13. Payments for authorisation
14. Any other business
15. Date and time of next F&GP Committee meeting

A J Hocking

**Angela Hocking
Clerk to the Council
31 August 2023**